

SPICEWOOD BEACH PROPERTY OWNERS' ASSOCIATION, INC.
207 GOLF COURSE DRIVE, SPICEWOOD, TEXAS 78669
TELEPHONE: 830-798-9779
sbpoa12@gmail.com

RECREATIONAL HALL RENTAL USE CONTRACT

The following information is required for rental use of the Recreational Hall:

Legal Name: _____

Address: _____

Phone Number: _____

Rental Date: _____ Email Address: _____

Activity to be used for: _____

Arrangements must be made for signing of the contract and for pickup of Recreational Hall Key.

By signing this contract, you agree to review and follow all rules, checklist for renters and clean up requirements listed on pages 2 and 3 of this Contract and ensure all guests do the same. All automobiles of the event must stay around or near the Recreational Hall.

Signature: _____

RENTAL FEE / DEPOSIT: As of May 15, 2023, the rental fee for 6-hours or same day rental is \$100.00. The fee for a 48-hour rental is \$200.00. We require separate checks for Rental Fee / Deposit. The amount of the deposit will be the same amount as your rental fee. One check is for the Deposit and one check is for the Rental. We do accept cash. Your deposit will be returned to you after a BOD member checks the condition of the Rec Hall after use and after the return of the Recreational Hall key issued to you.

FOR OFFICE USE:

Rental Paid: _____ Check # _____ Cash: _____

Deposit Paid: _____ Check # _____ Cash: _____

Deposit returned: Yes: _____ No: _____ Reason: _____

Signature of BOD Member: _____

CHECKLIST FOR REC HALL RENTERS

Please note that **SMOKING IS NOT PERMITTED** inside the Rec Hall and alcoholic beverages **MUST NOT BE SERVED** to anyone under 21 years of age.

Adult supervision is required if Rec Hall is used by minors; and property owner is responsible for the conduct of guest and the condition of building after use.

Please supply your own paper goods/plasticware, napkins, cups, etc., condiments, sugar, salt, pepper, tea, coffee/creamer. (Use of our community supplies is not permitted.)

Ovens, coffee maker, refrigerator/freezer, hot plates, table & chairs, serving utensils may be used.

CLEAN UP AFTER USE

Cleaning after rental activities is the responsibility of the property owner.

- Wash all serving utensils used, wipe down all table & counters, sweep kitchen, bathrooms, and the REC Hall area
- Take down any tables used (in excess of those already in place) and stack any chairs used during rental
- Wipe down flat surfaces in bathrooms. Clean sink and toilets.
- Remove all food from refrigerator/freezer.
- Make sure both ovens are turned off and cleaned; make sure microwave is empty and wiped out and coffee maker is completely turned off
- Leave thermostat set to 62 degrees if using heat and 80 degrees if using A/C
- Make sure front and back door locks are engaged upon leaving the Rec Hall
- Trash must be taken to the dumpster.

Please contact the SBPOA Board if you have any questions regarding the above items.

SPICEWOOD BEACH RECREATIONAL HALL RULES:

No smoking permitted inside the Recreational Hall. This includes e-cigarettes and vaping.

No alcoholic beverages served to Minors or anyone less than 21 years of age.

Rental can be made by Property Owners only.

Property owners are responsible for the conduct of their guests and for the condition of the Recreational Hall after use.

If used by minors, an adult owner must be present at all times for supervision of the minors.

Recreational Hall must be cleared and locked no later than 1:30 a.m. Any and all loud noise must cease at 10:30 pm.

Wall decorations: no holes in the walls. No nails, tacks, screws or anything that will penetrate the walls can be used. Tape that will remove paint from the wall must not be used. Command strips should be used.

Rental must be approved by the Board of Directors.

Property owners must call or contact the office by email for reservation and rental arrangements.

Cleaning after rental activities will be the responsibility of the property owner that signs the rental contract. If cleaning is not satisfactory, your deposit will not be returned.

The Recreational Hall may not be used for personal gain.

Any property owner of Spicewood Beach may use the Recreational Hall for free for any approved activity, if the event is open to all Spicewood Beach property owners. All rules shall apply except for the rental charges.

Trash after rental activity must be taken to the dumpster.

Signature by Owner: _____
Signature by Board Member: _____ Date: _____